

Volunteer Role Profile



Volunteer Role	Corporate Researcher
Volunteer Manager	Volunteer Manager
Where you will be based	Community

Why we want you

You will be adding value to our work by providing research into potential corporate partners for the Woodland Trust. Partnerships are important in helping us fulfil our vision of a UK rich in native woods and trees for people and wildlife.

What you will be doing

- Carrying out desk research on pre-determined, large-scale organisations and their brands
- Writing reports on each organisation that outlines key areas that will help us determine synergy with our brand
- Making recommendations on which brands the Woodland Trust could explore a partnership with
- Completing short and fast paced research briefs on other markets to support the Trust's risk assessment process as agreed and appropriate
- Operating within our Volunteer Charter, policies, procedures, and guidelines
- As part of your role, you will need to log all the hours you volunteer through Assemble, your volunteering website, either on the desktop version or the mobile app
- Work within the risk assessment provided by your volunteer manager

The skills you need

- Be able to work within a defined brief and feedback any issues
- Good verbal and written communication skills and good interpersonal skills
- Confidence and familiarity with Microsoft Office Word/Open Office, the internet and e-mail
- Prior experience of completing desk research will be useful, as well as understanding corporate sustainability
- A sensible regard for health and safety

What's in it for you

- Develop your experience working in a fast-paced environment, report writing and working to a set brief
- Volunteer from the comfort of your own home



- A great opportunity if you are looking at developing your experience in research and understanding corporate partnerships
- An excellent opportunity to support the UK's largest woodland conservation charity
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Disclaimer

Expenses will be reimbursed for return journeys from home based on public transport cost or mileage at standard rates for the Woodland Trust.

As a volunteer you may have the opportunity to support the Trust at events in your area. We will contact you when these occasions arise to see if you are available and would like to help.