# **Volunteer Role Profile**



Volunteer Role Volunteer Manager Where you will be based Events Photographer Volunteer Manager Community

#### Why we want you

Our volunteer photographers are vital in helping us to engage and inspire people about the work of the Trust. This photographer role supports local teams to produce images for local social media and/or publications.

## What you will be doing

- Follow up photo requests and fulfil photography briefs
- Communicate with the public in a polite and reasonable manner during the course of taking any photographs
- Forward photos in an agreed method, keeping data secure and adhering to our data protection policies
- Obtain necessary permissions for identifiable people or property in any images (model or property releases) which need to be submitted if the image isn't classed as editorial use
- Operating within our Volunteer Charter, policies, procedures, and guidelines
- As part of your role, you will need to log all the hours you volunteer through Assemble, your volunteering website, either on the desktop version or the mobile app

## The skills you need

- Proven photography skills examples of work to be shared during the application process
- Good communication skills and the ability to interact in a positive manner with members of the public
- No photos of children should be taken without parental permissions. Therefore, a familiarity with our data protection, safeguarding and health and safety policies is important (training provided)
- Familiarity with Microsoft and other relevant relevant software packages and a willingness to use our preferred systems for transferring data
- A sensible regard for health and safety

## What's in it for you

- This is a fantastic opportunity for you to get your photography published, whether it is online or in local media
- This is also a great opportunity to practice and refine your photographic



skills

- The chance to take your camera outdoors to new places and contribute to supporting a great cause with your skills
- An excellent opportunity to support the UK's largest woodland conservation charity
- A full induction to the Woodland Trust and access to a range of training

## Disclaimer

An interview and two references will be required for this role, and training will need to be completed before the role commences. Please ensure you have known referees for more than 6 months and they are not a partner, close relative, or Woodland Trust employee. Former or current work colleagues, friends, volunteers, and neighbours that have known you for more than 6 months are some examples that would be fine.

Expenses will be reimbursed for return journeys from home based on public transport cost or mileage at standard rates for the Woodland Trust.

As a volunteer you may have the opportunity to support the Trust at events in your area. We will contact you when these occasions arise to see if you are available and would like to help.